



Bedwas, Trethomas & Machen Community Council

Council Offices
Newport Road
Bedwas
Caerphilly
CF83 8YB
Tel: (029) 2088 5734
E-mail: clerk@btmcc.co.uk

10th August 2020

To: All Councillors of Bedwas, Trethomas & Machen Community Council

You are requested to attend a Full Council Meeting to be undertaken by remote access of BEDWAS, TRETHOMAS & MACHEN COMMUNITY COUNCIL using MS Teams, to be held on **Thursday 27th August 2020 at 6.30 pm**

Please Note; This Meeting will be held in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020. The Regulations make temporary provision in relation to local authority meetings during the Covid 19 pandemic. Statutory requirements placed on local authorities by existing legislation to admit the public and press in person to certain meetings and to provide facilities to inspect certain documents in person at offices of the authority are relaxed for the duration of the Regulations. All documentation about and relating to this and any other Community Council Meeting undertaken by remote access will be made available on the Community Council Website. <https://www.btmcc.co.uk/>

If you are unable to attend this meeting, please send your apologies to clerk@btmcc.co.uk or telephone (029) 20885734.

The business to be transacted is set out in the agenda below. If any member requires further information on any item, please contact the Clerk prior to the meeting.

Yours sincerely,

Marcia Jones
Clerk to the Council

AGENDA

1. Police & Community Safety Matters
2. Declarations of interest

Members who consider that they have an interest to declare are asked to state:

 - a) *the item in which they have an interest and*
 - b) *the nature of the interest.*

Any Member who is unsure about the above should seek advice prior to the meeting to expedite matters at the meeting itself.
3. Attendance list and apologies for absence.
4. To consider, and if correct, sign the minutes of the Ordinary FULL COUNCIL Meeting held on 2nd July 2020
5. Matters arising from Meeting held on 2nd July 2020
6. Finance Matters
 - 6.1 To note payments for July and August 2020
 - 6.2 To note and approve Bank statement 927 and reconciliation and as at 31st July 2020
 - 6.3 Applications for Financial Assistance - to determine grant awards:
 - 6.3.1 Noah's Ark. No amount specified
7. Finance Committee
 - 7.1 To receive and note the draft minutes of the meeting held on 14th July 2020
 - 7.2 To receive and note the end of Q1 spend report
 - 7.3 To receive and agree the revised budget for 2020-2021 dated 14th July 2020
 - 7.4 To note and approve the Financial Assistance Policy and application form 20-21
 - 7.5 To approve the future operation and structure for BTMCC Committees and Terms of Reference
8. Employment Committee
 - 8.1 To receive and note the draft minutes of the meeting held on 9th July 2020
 - 8.2 To approve a change to the working hours for the Clerk to 30 PW WEF 01.10.2020
 - 8.3 To approve an extension to the contract of BWH Caretaker to 31.03.2021
 - 8.4 To approve the recruitment of Volunteers to work with BTMCC
9. CIL Committee
 - 9.1 To receive and note a VERBAL report from the CIL committee meeting held on 7th July 2020

10. Environmental & Leisure Matters -

10.1 To determine if the following events scheduled for 2020-2021 will take place;

- Halloween Panto
- Remembrance Day reception at the BTM CC offices
- Chair's Christmas Event
- Christmas Panto

10.2 To consider and approve financial contribution to memorial bench at Bryn Park

11. To receive and note a VERBAL report from the Chair of the Land & Buildings committee

12. To receive and note the Clerk's Report

13. Planning Applications - to consider the Community Council's response to planning applications in the Bedwas, Trethomas and Machen area received for since the last council meeting. Any comments or enquiries to be emailed to; planning@caerphilly.gov.uk within 21 days of receipt of the email date

13.1 Case Ref. 20/0502/FULL Site Area: 1466m²

Location: Land At Grid Ref 316666 189339 Mountain Road Bedwas (UPRN 000043176744)

Proposal: Erect new agricultural implement shed

Case Officer: Mr C Powell ☎ 01443 864424 ☎ powelc2@caerphilly.gov.uk

Ward: Bedwas, Trethomas & Machen Map Ref: 316666 (E) 189339 (N)

Community Council: Bedwas Trethomas & Machen Comm. Council

Expected Decision Level: Delegated

13.2 Case Ref. 20/0558/FULL Site Area: 259m²

Location: 11 Royal Oak Close Machen Caerphilly CF83 8SP (UPRN 000043064601)

Proposal: Erect single storey side extension

Case Officer: Mr J Cooke ☎ 01443 864347 ☎ cookej1@caerphilly.gov.uk Ward: Bedwas,

Trethomas & Machen Map Ref: 321782 (E) 188949 (N)

Community Council: Bedwas Trethomas & Machen Comm.

Council Expected Decision Level: Delegated

13.3 Case Ref. 20/0569/FULL Site Area: 497m²

Location: 43 Commercial Road Machen Caerphilly CF83 8NB (UPRN 000043064715)

Proposal: Convert garage/shed into a garden room and external alterations including new roof, patio, steps, gates and parking area

Case Officer: Mr A Pyne ☎ 01443 864523 ☎ pynea@caerphilly.gov.uk Ward: Bedwas,

Trethomas & Machen Map Ref: 321052 (E) 189213 (N)

Community Council: Bedwas Trethomas & Machen Comm.

Council Expected Decision Level: Delegated

13.3 Case Ref. 20/0603/FULL Site Area: 342m²

Location: 2 Green Row Machen Caerphilly CF83 8NU (UPRN 000043061934)

Proposal: Convert garage to form a habitable space for sun lounge and bathroom with raised external balcony area

Case Officer: Mr J Cooke ☎ 01443 864347 ✉ cookej1@caerphilly.gov.uk Ward: Bedwas, Trethomas & Machen Map Ref: 320917 (E) 188982 (N)

Community Council: Bedwas Trethomas & Machen Comm. Council

Expected Decision Level: Delegated

13.4 Case Ref. 20/0608/FULL Site Area: 1130m²

Location: Grey Stones 11 Rectory Road Bedwas Caerphilly CF83 8AX (UPRN 000043051223)

Proposal: Erect new detached garage

Case Officer: Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk Ward: Bedwas, Trethomas & Machen Map Ref: 317185 (E) 189166 (N)

Community Council: Bedwas Trethomas & Machen Comm. Council

Expected Decision Level: Delegated

13.5 Case Ref. 20/0622/FULL Site Area: 498m²

Location: Unit 4 Roundabout Court Bedwas House Industrial Estate Bedwas (UPRN 000043174365)

Proposal: Erect external single storey detached storage compound

Case Officer: Mr J Cooke ☎ 01443 864347 ✉ cookej1@caerphilly.gov.uk

Ward: Bedwas, Trethomas & Machen Map Ref: 315868 (E) 188983 (N)

Community Council: Bedwas Trethomas & Machen Comm. Council

Expected Decision Level: Delegated

13.6 Case Ref. 20/0642/FULL Site Area: 371m²

Location: 4 Ashgrove Trethomas Caerphilly CF83 8BP (UPRN 000043050162)

Proposal: Erect two storey rear extension

Case Officer: Mr J Cooke ☎ 01443 864347 ✉ cookej1@caerphilly.gov.uk

Ward: Bedwas, Trethomas & Machen

Map Ref: 317929 (E) 188812 (N)

Community Council: Bedwas Trethomas & Machen Comm. Council

Expected Decision Level: Delegated

In addition, the following notices have been received;

13.7 - PUBLICITY AND CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION 14th July 2020 from asbri planning

Town and Country Planning (Development Management Procedure) (Wales) Order 2012 as amended by The Planning Applications (Temporary Modifications and Disapplication) (Wales) (Coronavirus) Order 2020 SCHEDULE 1 Article 4. (4) SCHEDULE 1B Articles 2C, 2D & 2G Demolition of existing building, and residential development comprising landscaping, car parking, drainage arrangements and associated works Former Ty yn y Pwll Hotel, Newport Road, Trethomas, Caerphilly

FOR DECISION – Motion by Cllr Llewelyn – see attached

13.8 – PRE-CONSULTATION NOTICE OF APPLICATION FOR PLANNING 20th July 2020 from
JLL Ltd
Bermach, Unit 8, Pantglas Industrial Estate, Bedwas CF83 8GE – ‘Proposed warehousing
to the rear of the existing ‘

14. To consider and agree a date for the AGM

15. Date of next meeting