

Bedwas, Trethomas & Machen Community Council

**Minutes of the meeting of FULL COUNCIL Council Offices, Newport Road,  
Bedwas on Thursday December 6<sup>th</sup> 2018 at 6.30pm**

<b>Present</b>	<b>Apologies</b>
E. Aldworth	
DJ. Davies	
	E. Davies
J. Gale (arrived at 7.20pm)	
D. Havard	
L. Phipps (arrived at 6.35pm)	
A McConnell	
C Morgan	
K. Regan (arrived at 6.50pm)	
P. Rosser	
J. Walsh	
J. Winslade (Chair)	

**Also Present:** Jolene Dalton (Clerk) Gill Howells (Deputy Clerk)

**POLICE & ROAD SAFETY COMMITTEE**

162. Apologies were provided as there was no representative able to attend the meeting.

**FULL COUNCIL**

163. **Declarations of Interest:** Cllrs Chris Morgan and Keith Regan declared an interest as a member of Machen RFC Committee. Councillor Liz Aldworth, declared an interest as a parochial member of the Full Council of Bedwas and a member of the Planning Committee and left the meeting for the duration of the Planning items. Cllr June Gale declared an interest as a member of the Machen Village Hall Committee and left the room for that item. Cllr Lisa Phipps declared an interest as the Cabinet Member for WHQS in respect of Planning Items 1 and 2.

164. **Apologies for absence-** The apologies were noted and accepted.

165. **Minutes of the meeting held on November 1<sup>st</sup> 2018**

**Resolved:** That the minutes of November 1<sup>st</sup> 2018 are accepted as a true record for signing by the Chair.

166. **Chair's Announcement and Report**

The Christmas Panto Shows will take place Sunday 16<sup>th</sup> December at 3pm and 6pm and volunteers needed to man the shows.

The Chair, Cllrs McConnell and Phipps had a fun evening out with the Rotary Club sleigh raising money for Machen Rotary Club.

#### **167. Clerk's Update**

A letter was received by the Clerk from the Treasurer of Machen Church asking the Council to consider an annual contribution towards the maintenance of the churchyard.

**Resolved :** The Council are unable to fund this request due to the current financial position, however the Church are eligible to apply for a small grant should they wish to.

#### **168. Condition Survey at the Hall**

A productive meeting was held with Luke Hurley and Cllrs Winslade, Morgan and Davies. The first essential step with regard to progressing work at the Hall is to undertake the Condition Survey and this work can commence asap as soon as the go ahead is provided. The cost of this survey would be £8,990.

A concern was raised by Cllr Walsh given the value of the works about whether additional quotes should be sought. Given that Hurley and Davies have been engaged previously and have invested a lot of time in this project their experience is valuable in continuing this work.

**Resolved :** Hurley and Davies to be engaged to undertake the works and the Hall Committee to be contacted for a contribution from the Hall Lift monies towards the Survey Costs.

#### **169. Budget Proposals**

The budget for 2019/20 had been prepared on the basis of a review of expenditure and income in this year and expected costs for 2019/20. The Summary Budget in the papers totalled £92,301 and is based upon known income from office rental and expenditure on staff and office running costs.

It also included a budget to cover a potential Bi Election, £2,000 for the Peace Garden opening and events and £1,000 to cover legal costs for the establishment of a Workmen's Hall Lease. The budget does not include any maintenance or survey budget for the Hall, any additional income generated from office rental or any pantomimes the Council may wish to put on again during the year.

The delivery of this budget as it stands would result in a 12% increase in the precept from 2017/18.

The anticipated balance in the general bank account at the end of the financial year taking into account known costs is approximately £8,000 and the balance in the Savings account is £ 7,875 excluding the earmarked CIL monies.

In 2018/19 the budget for the Council was funded by a 15% precept increase to £77,953 along with the utilisation of £10,000 contribution from reserves. An additional £3,000 was used from reserves to fund the purchase of a Boiler for the Hall.

Cllr Morgan led a discussion which proposed a budget which added a £5,000 maintenance budget for the Hall, the defibrillator in Graig Y Rhacca, a bench at the Cemetery and the purchase of extra poppies. This would result in a precept increase of 17%. An additional adjustment of the removal of the Charity Events budget of £300 was also put forward.

#### **170. Ceiling at the Hall**

Thanks were passed to Cllr Havard for sourcing the contractor to fix the Hall Ceiling. Atlantic Building Services have been engaged with the work due to start on the 5<sup>th</sup> December.

#### **171. Forward Plan of Council Decisions**

No updates put forward.

### **FINANCE COMMITTEE**

#### **172. Chair's Report**

A query was raised whether Community Councillors were able to join on the County Council Courses. Cllrs Winslade and Davies agreed to take it up at the next Joint Liaison Committee

#### **173. Payments made since last meeting**

**Resolved:** To note the expenditure

#### **174. Ward Project Expenditure**

**Resolved:** To note the expenditure

#### **175. Applications for Financial Assistance**

**Resolved:**

1. To reject the application from Machen Village Hall at this time due to available funds.
2. To reject the application from Machen Good Companions as the form was not sufficiently complete
3. To reject the application from Caerphilly Boxing Club as they are out of the BTM area
4. To approve the sponsorship application for Machen RFC in the sum of £300 from Machen Ward (£200) and Trethomas (£100)

### **LAND & BUILDINGS COMMITTEE**

## **176. Chairs Report**

The room in the Council Offices still remains available to rent.

The electrical survey has been undertaken at the Hall.

## **177. Hall Plans**

A productive meeting was held with Luke Hurley and Cllrs Winslade, Morgan and Davies. The first essential step with regard to progressing work at the Hall is to undertake the Condition Survey and this work can commence asap as soon as the go ahead is provided.

## **PLANNING COMMITTEE**

### **178. Chairs Report**

No Update

### **179. Planning Applications**

Application 18/0876/NOTD –	Approved
Application 18/0877/NOTD –	Approved
Application 18/0900/FULL –	Approved
Application 18/0919/FULL –	This application was rejected given its location and the potential to set a precedent for building in such an area
Application 18/0922/FULL –	Approved
Application 18/0924/FULL –	Approved
Application 18/0942/FULL –	Approved

## **ENVIRONMENT & LEISURE COMMITTEE**

### **180. Chair's Report**

First Sunday of every month will be Volunteer Sunday at the Riverside Park.

### **181. Peace Garden**

The garden will be named the Michael Williams Memorial Garden. A topographical survey will be carried out during the week. Keep Wales Tidy are putting a schedule of works together and volunteers assistance will be required. The plan is to finish the garden by the end of March 2019.

An artist will be engaged to work with schools to design a structure for the garden.

### **182. Christmas Events**

The Chairs Carol Service is at 7pm on Tuesday December 11<sup>th</sup>

A tree will be planted in Bedwas during this week.

Tree lights to be set up on all four trees in the area.

Meeting End :8.10PM

.....CHAIR OF COUNCIL