

# Bedwas, Trethomas & Machen Community Council

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4<sup>th</sup> May 2017

To All Councillors of Bedwas, Trethomas & Machen Community Council. You are summoned to attend a monthly meeting of BEDWAS, TRETTHOMAS & MACHEN COMMUNITY COUNCIL to be held in the Council Chamber, Bedwas on **THURSDAY 11<sup>th</sup> MAY 2017**

The next meeting of Council will be

Yours sincerely

Jolene Dalton  
Clerk

## **AGENDA**

### **Police & Road Safety**

1. Monthly Police Report from Police Representative

### **Full Council**

1. Declarations of interest – Members who consider that they have an interest to declare are asked to state: a. the item in which they have an interest, b. the nature of the interest.  
Any Member who is unsure about the above should seek advice prior to the meeting in order to expedite matters at the meeting itself.
2. Apologies for Absence
3. To consider and sign the minutes of the meeting held on 6<sup>th</sup> April 2017
4. Chair's Announcements
5. Clerk's report to receive a verbal update.
6. Alzheimer's Cupcake Day – to discuss plans for the event.
7. Carpet at Council Offices – to consider a quote for the carpeting of the Council Offices
8. Staffing Resources – to discuss staffing requirements so that a job description can be drafted. A verbal report will be given by the Clerk.

### **Finance**

1. Chair's report – to receive a verbal update
2. Payments made since last meeting – to note and approve

3. Ward Project Expenditure – to note
4. Applications for Financial Assistance – to determine grant requests
5. Room booking Charging Policy – to consider possible charges for future room bookings at the Council Offices

### **Land & Buildings**

1. Chair's report – to receive a verbal report.

### **Planning**

1. Chair's report – to receive a verbal report.
2. Planning Applications – to consider the Community Council's response to planning applications in the Bedwas, Trethomas and Machen area.
3. Permission for Development – for information only

### **Environment & Leisure**

1. Chair's report – to receive a verbal report.
2. Summer Play Scheme – to consider if the Community Council will provide a play scheme during the summer holidays