

# Bedwas, Trethomas & Machen Community Council

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27<sup>th</sup> March 2017

To All Councillors of Bedwas, Trethomas & Machen Community Council.

You are summoned to attend a monthly meeting of BEDWAS, TRETTHOMAS & MACHEN COMMUNITY COUNCIL to be held in the Council Chamber, Bedwas on **THURSDAY** 6<sup>th</sup> April 2017.

Subject to approval the Annual Meeting and the next meeting of Council will run consecutively on 11 May 2017

Yours sincerely

Jolene Dalton  
Clerk

## **AGENDA**

### **Police & Road Safety**

1. Committee Chairman's Report
2. Monthly Police Report

### **Full Council**

1. Declarations of interest – Members who consider that they have an interest to declare are asked to state: a. the item in which they have an interest, b. the nature of the interest.  
Any Member who is unsure about the above should seek advice prior to the meeting in order to expedite matters at the meeting itself.
2. Apologies for Absence
3. To consider and sign the minutes of the meeting held on 2 February 2017 and 2 March 2017
4. Chair's Announcement & Report – report attached
5. Clerk's report to receive a verbal update.
6. Internal Audit arrangements for 2015/16 – to approve the appointment of an Internal Auditor. A copy of a template Letter of Engagement is attached.
7. Music In Hospitals Scheme – to consider if the Council would like to trial the scheme in the area.
8. One Voice Wales and Society for Local Council Clerks Membership – to consider if the Community Council wish to renew their membership of the above organisations.
9. Buddy Benches & Muddy Kitchen – to consider the purchase of equipment for primary schools in the BTM area.

10. Provision of defibrillators – to consider the purchase of defibrillators for primary schools in the BTM area
11. The Annual Meeting – to agree the date of the Annual Meeting and the May meeting. The 11<sup>th</sup> May is proposed.

### **Finance**

1. Chair's report – to receive a verbal update
2. Payments made since last meeting – to note and approve
3. Ward Project Expenditure – to note
4. Budget Monitoring – to note expenditure against budget
5. Applications for Financial Assistance – to determine grant requests.

### **Land & Buildings**

1. Chair's report – to receive a verbal report.
2. Workmen's Hall – to discuss the situation with the balcony ceiling at the Hall.
3. Workmen's Hall – to discuss a request from the Hall Management Committee that they look for new Gas and Electricity contracts which are due for renewal.

### **Planning**

1. Chair's report – to receive a verbal report.
2. Planning Applications – to consider the Community Council's response to planning applications in the Bedwas, Trethomas and Machen area.

3. Permission for Development – for information only

### **Environment & Leisure**

1. Chair's report – to receive a verbal report.
2. 100 year Remembrance Service – to discuss arrangements for the event.