

Bedwas, Trethomas & Machen Community Council

**Minutes of the meeting of FULL COUNCIL Council Offices, Newport Road,
Bedwas on Thursday September 6th 2018 at 6.30pm**

<u>Present</u>	<u>Apologies</u>
	E. Aldworth
DJ. Davies	
J. Gale	
D. Havard	
	L. Phipps
	A McConnell
C Morgan	
	K. Regan
P. Rosser	
J. Walsh	
J. Winslade (Chair)	

Also Present: Jolene Dalton (Clerk), Gill Howells (Deputy Clerk) CSO Jon Spokes, CSO Katrina Hadji - Aghalar

POLICE & ROAD SAFETY COMMITTEE

82. CSO Jon Spokes provided an update on the crimes and incidents in the area during August 2018. There were 58 in the period compared to 42 in the same period during 2017.

Violence without injury	14
Public Order Offences	13
Violence with injury	8
Criminal Damage & Arson	7
Vehicle Crime	4
Burglary Dwelling	3
Burglary Non Dwelling	3
Drug Offences	3
Bike Theft	1
Other Theft	1
Robbery	1

There were 192 Incidents during the period compared to 206 incidents for the same period in 2017. This included 8 Anti social behaviour incidents of which 6 were Nuisance, 1 Personal and 1 Environmental.

There were no incidents of note over the weekend of the Caerphilly Cheese Festival in July and a very successful event was held in Graig Y Rhacca on the 2nd August.

Members raised issues with regard to whether the violent crimes were related to a pub/club as they were aware some concerns had been raised around noise

nuisance at the Royal British Legion. It was confirmed they were not. Parking outside Tesco in Trethomas was raised and this would be looked into again.

The arrangement of a joint event was discussed and the possibility exists for 2 sessions to be arranged. CSO Spokes is going to look into this further however during this financial year the Council would not be able to contribute financially towards such an event.

FULL COUNCIL

83. Declarations of Interest: None

84. Apologies for absence- The apologies were noted and accepted.

85. Minutes of the meeting held on July 5th 2018

Resolved: That the minutes of are accepted as a true record for signing by the Chair.

86. Chair's Announcement and Report

The Chair reported she has had a very interesting and enjoyable summer, in particular attending Machen Show, Village Hall Afternoon Tea fundraising for Cancer Research, Machen Hall AGM and local resident, Mrs Newmans, 100th birthday party.

87. Clerk's Update

The Clerk updated on the work that has been ongoing in the office over the summer which has included the Asset Register compilation for the Council Offices and the arrangements to obtain Insurance quotations for both the Office and the Workmen's Hall. The Asset register for the Hall was requested to be completed by the Hall Management Committee and requires more work to finalise this including specialist input to value some of the equipment. A report has been received from Brinson's for both buildings and the values have increased significantly since the last valuation many years ago.

The Hall caretaker advert has attracted 3 applicants and interviews will be taking place the week commencing the 17th September. Any recommendation for appointment arising from the interviews will be brought to Council in October for consideration.

Significant discussions have taken place about the Workmen's Hall plans and the Hall Working Group are meeting on the 13th September to review the revised plans being provided by Hurley and Associates.

The Workmen's Hall Committee have submitted a grant application for Regeneration Funding and they are pending the outcome of that application. A member raised concerns that this bid was submitted without sight of it at the Council prior to its submission.

Current One Voice Wales room hire is chargeable at £20 per event, however now that the Council are no longer a member the cost of attending a training event has risen from £40 to £60. In light of this consideration was given to the increase of the room hire charge to £30.

Quotes for Fire Door replacements at the Workmen's Hall are in the process of being sought. 6 companies have been contacted but only 2 have provided a quotation. Further quotes are being sought for the replacement / repair of the doors and they will be brought to the October meeting.

Resolved: Room Hire for One Voice Wales events will be increased to £30

88. Insurance Quotes

The Council have sought a number of quotes for the provision of Insurance Cover for the Council. The Buildings Insured Sums were updated based upon reports from Brinsons Estate Agents which increased the Buildings Cover to £0.75m for the Office and £3.75m for the Hall.

The Office contents insured sum was based upon an Asset Register being compiled. The sum insured is £75,000 and includes all office contents, chamber furniture, alarm systems, regalia and notice board. They do not cover the contents of the rented Office and they would be subject to arranging their own insurance for their contents.

The Hall contents insured sum was based upon notes provided as they were unable to compile a full register in the time available. A reasonable guesstimate of £120,000 was compiled which should include all alcohol, cleaning and kitchen equipment, alarms systems, furniture, lighting and stage equipment etc.

The insurance premium for 2017/18 was £2,804 and the budget for 2018/19 is £2,800

A quote was provided by our existing insurer based upon the figures above. Quotations were also provided by Came & Company Local Company Insurance.

The premiums range from £4,553 from Zurich our existing provider to £9,792 from Hiscox. Two further companies Aviva and Norris & Fisher have been identified who may be able to provide quotations in this area also.

It has come to light during this piece of work that the Workmen's Hall would not be covered for Public Liability under these policies and separate arrangements have been made. In addition, from reviewing the Hall's constitution it would appear that they should make their own arrangements for the Contents.

Resolved:

1. Clerks to obtain further quotes for Council Insurance and bring back to the next meeting
2. Contents Insurance would be paid for the Workmen's Hall for 2018/19 as a goodwill gesture then revert back to the constitution.
3. A full updated Asset Register is requested from the Hall Committee to ensure the sums insured are correct.

89. Plastic Free Initiatives

Resolved: Councillor Jan Walsh to take the lead on Plastic Free Initiatives

90. Forward Plan of Council Decisions

Resolved: To add Chairs Awards into the January Meeting

91. Update on the Newsletter

The deadline has passed but any final articles should be submitted to Cllr McConnell ASAP.

92. Resolution to Exclude the Press and Members of the Public

Resolved: By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and members of the public are excluded from the following discussions on the following item on the basis that discussions would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Gill Howells left the room for the next item.

93. Deputy Clerk Contract

Resolved: To extend the Deputy Clerk contract for 12 months

FINANCE COMMITTEE

94. Chair's Report

Precept payment for 2018/19 has now been paid in full. Rental remains outstanding on the MP's office. Downstairs room rental needs to be progressed as the loss of rental for those rooms is resulting in a £1,700 shortfall against income.

Consideration needs to be given to spending and potential savings explored to fund increased insurance costs. Clarity is also required over the responsibility for expenditure in relation to the Hall.

Resolved: Obtain the latest constitution in relation to the Workmen's Hall Committee

95. Payments made since last meeting

Resolved: To note the expenditure

96. Ward Project Expenditure

Resolved: To note the expenditure

97. Room Rental

RESOLVED: Explore agents to be able to market the rental of the downstairs office.

98. Applications for Financial Assistance

RESOLVED:

- (1) To award Messy Church £300 (£100 from each ward)
- (2) To reject the Talking Books Application

LAND & BUILDINGS COMMITTEE

99. Chairs Report

Issues with communication about works at the Workmen's Hall has been raised with Councillors by the Clerks.

RESOLVED: Bedwas Workmen's Hall Committee are requested to appoint a direct liaison with the BTM Council Clerk who has been appointed by Council as a project manager for all future restoration works and decisions on finance applications made by either body.

100. Hall Maintenance

The Chair updated that all work on the Drains was completed and he is satisfied the job has been done properly. The Bar has been installed in the Hall and is being refurbished.

PLANNING COMMITTEE

101. Chairs Report

No Update

102. Planning Applications

Application 18/0635/FULL – No objection
Application 18/0685/FULL – No objection
Application 18/0702/FULL – No objection

ENVIRONMENT & LEISURE COMMITTEE

103. Chair's Report

Big Macs Wholly Soul Band will be at the Workmen's Hall on the 15th September

Congratulations were noted to Mike Davies and Andrea Soulsby for their work on the bar refurbishment.

104. Arrangements for Remembrance Day / World War 1 Commemoration

Discussions took place around existing arrangements

105. Halloween and Christmas Events

The Halloween Pantomime will take place at Bedwas Workmen's Hall on Friday 2nd November at 6pm

The Christmas Pantomime has 2 showings will take place at Bedwas Workmen's Hall on the 16th December.

The Chairs Christmas Carol Service will take place on Tuesday 11th December.

106. Macmillan Coffee Morning

The coffee morning will be held on the 28th September at Bedwas OAP Hall. A request was considered from Caerphilly County Committee to direct funds raised from the coffee morning through their branch.

Resolved: Funds raised would be paid direct to Macmillan.

107. Big Breakfast

Resolved: Not to host such an event this year

108. Planned Events for 2018/19

Cllr Walsh shared information about the interest in Machen in re-establishing a Village Carnival in June 2019. An update would be provided at future meetings.

Meeting End :9.10PM

.....CHAIR OF COUNCIL