

# Bedwas, Trethomas & Machen Community Council

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Clerk to the Council

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28<sup>th</sup> September 2017

To All Councillors of Bedwas, Trethomas & Machen Community Council. You are summoned to attend a monthly meeting of BEDWAS, TRETTHOMAS & MACHEN COMMUNITY COUNCIL to be held in the Council Chamber, Bedwas on **THURSDAY 5<sup>th</sup> September 2017 at 6.30PM \*\* please note change of start time.**

The next meeting of Council will be Thursday 2<sup>nd</sup> November 2017

Yours sincerely

Jolene Dalton  
Clerk

## **AGENDA**

### **Police & Road Safety**

1. Monthly Police Report from Police Representative

### **Full Council**

1. Declarations of interest – Members who consider that they have an interest to declare are asked to state: a. the item in which they have an interest, b. the nature of the interest.  
Any Member who is unsure about the above should seek advice prior to the meeting in order to expedite matters at the meeting itself.
2. Apologies for Absence
3. To consider and sign the minutes of the meeting held on 7<sup>th</sup> September 2017
4. Chair's Announcements
5. Clerk's Announcement
6. Governor vacancy – to determine a candidate for the vacancy at Machen Primary School
7. External Audit – to consider the findings of the external auditor and action appropriately.
8. Insurance Renewal for 2017/18 – to consider the renewal quote.
9. Budget 2017/18 – to receive a verbal briefing from the Clerk on the procedure for setting the budget.
10. Forward Plan of Council decisions/discussions this will be circulated at the meeting

## **Finance**

1. Chair's report – to receive a verbal update
2. Payments made since last meeting – to note and approve
3. Ward Project Expenditure – to note
4. Applications for Financial Assistance – to determine grant requests
5. Notice board – the full costings for the proposed board will be circulated at the meeting.
6. Workmen's Hall – to discuss the continuation of payment for cleaning costs at the Hall.

## **Land & Buildings**

1. Chair's report – to receive a verbal report, including an update on the meeting held by the working group in July.
2. Asbestos Survey carried out at the Council Offices – to receive details of the results of the survey and the work necessary arising from it.
3. Fire Safety at the Workmen's Hall Bedwas – to consider quotes for the contract to maintain the safety system at the Hall

## **Planning**

1. Chair's report – to receive a verbal report.
2. Planning Applications – to consider the Community Council's response to planning applications in the Bedwas, Trethomas and Machen area.
3. Permission for Development – for information only

## **Environment & Leisure**

1. Chair's report – to receive a verbal report.
2. Planned events for 2017/18

3. Christmas Lighting for BTM – to consider the quotes provided and if appropriate award the contract.
4. Remembrance Day – to discuss final arrangements