

Bedwas, Trethomas & Machen Community Council

**Minutes of the meeting of FULL COUNCIL Council Offices, Newport Road,
Bedwas on Thursday 1st June 2017 at 6pm**

<u>Present</u>	<u>Apologies</u>
E. Aldworth	
E. Davies	
DJ Davies	
J. Gale	
D. Havard	
L Phipps	
A McConnell	
C Morgan (Chair)	
K. Regan	
P. Rosser	
	J Walsh
J. Winslade	

Apologies: J Walsh

Also Present: CSO Lawrence Carrington & CSO Emily Iles, Jolene Dalton (Clerk)

Declarations of Interest: Councillor Aldworth left the room for the entirety of the Planning Committee as a member of the CCBC Planning Committee. Councillors Phil Rosser, David Davies, and Lisa Phipps declared an interest in planning application 17/0391/FULL as they live near to the site of the application

At the start of the meeting the out-going Chair presented the Chain of Office to the new Chair of Council, Councillor Chris Morgan. A declaration of acceptance of the position was signed prior to the commencement of the meeting.

POLICE & ROAD SAFETY COMMITTEE

33. Monthly Report

It was reported that 58 crimes had been recorded which included 7 mountain fires, and 3 vehicles being damaged in the same area which had bumped the figures up. Of the 233 incidents logged, 22 had been acts of anti-social behaviour.

There had been a spate of burglaries but the Police had arrested a suspect who was thought to be responsible for all of them and investigations were on going.

In response to member's questions it was reported that all mobile numbers on the Gwent Police Website were up to date and correct.

Following on going issues with youths entering The Pike in Trethomas Members were informed that the owner of the premises had been spoken to and reminded of the importance of securing the site as he would be liable if anyone was hurt there.

Members noted the points presented and thanked the officers for their attendance at the meeting.

FULL COUNCIL

34. Apologies for absence- The apologies were noted and accepted.

35. Minutes of the meetings held on 11th May 2017

Annual Meeting:

The following amendments were made – minute 9, the Police representatives were Amanda McConnell and Jan Walsh. Workmen's Hall Committee, June Gale to be added. Scrutiny Group, removed Jill Winslade and add Jan Walsh.

Ordinary April Council Meeting:

The following amendments were made – minute 26 – to add that £300 was awarded to Machen Parish Church. Minute 27 to add in the word charitable to the resolution.

RESOLVED: 1. That subject to the above amendments the minutes for the Annual meeting be accepted as a true record for signing by the Chair. 2. That subject to the above amendments the minutes for the April Council Meeting be accepted as a true record for signing by the Chair.

36. Chair's Announcement and Report

The Chair's reported that he had been considering plans for the 2018 World War I Centenary Event, a fuller discussion would be had at the next meeting of Council but his plan was to develop a Peace Garden in the grounds of the Council building as a lasting memorial and a place of contemplation. It was hoped that the scheme would involve various community groups and local schools to ensure that there was a sense of community ownership with the garden.

It was also reported that the Chair had attended an event at Machen Rugby Club where he had presented a framed letter to the Club congratulating them on 20/20 wins.

37. Clerk's report

The Clerk reported that the Internal Audit had been completed and the presentation of accounts would take place at an Extra-Ordinary meeting later in June. Orders were ready to be made for the play equipment to the schools and the offer had been very warmly received by all schools. The Clerk was having some difficulty in contacting the Tommy Cooper Foundation regarding

the purchase of defibrillators and Councillor Aldworth kindly agreed to forward on contact details. The summer play scheme was booked and members were informed that the Council could produce promotional flyers at a cost of £100. At the April Meeting of Council the Employment Group were asked to meet and consider staffing resources at the Council, a meeting of the group was scheduled for 12th June, a report would be made to Council at the July meeting.

Resolved: 1. To approve the spend of £100 on flyers for the play scheme.

38. Community Centre Nominations

Members were asked to nominate representatives to the Machen and Graig y Rhacca Community Centres as required by the Borough Council.

Resolved: Machen Representative: Amanda McConnell, Graig y Rhacca Representative: Chris Morgan.

39. ID Cards for Councillors and Staff

Members were asked to consider the purchase of lanyards and ID cards for member and staff of the Council. It was considered important that Councillors have official identification when they attend events.

Resolved: That ID cards and lanyards be purchased for all Councillors and staff.

40. Date of Extra-Ordinary Meeting

Resolved: That the Extra-Ordinary meeting which would discuss the Statement of Accounts for 2016/2017 be held on Wednesday 21st June.

41. Code of Conduct for 2017/18

It was explained to Members that each year the Council should consider and approve a Code of Conduct. This was not an optional document, it was a legal requirement that all Councils and their Members be bound by a Code which covers issues such as the register of members interests, the declaration of interests and good conduct in public life. Members were informed that the document before them was as required and set out in the Local Authorities (Model Code of Conduct) (Wales) Order 2008.

Resolved: That the Code of Conduct be approved and adopted by Bedwas, Trethomas and Machen Community Council for the 2017/18 period.

FINANCE COMMITTEE

42. Chair's Report

There was none

43. Payments made since last meeting

Resolved: That the payments be noted and approved as set out in the paperwork.

44. Ward Project Expenditure

Resolved: To note the expenditure

45. Applications for Financial Assistance

RESOLVED: 1. To award £300 to Machen AFC from the Machen Ward Budget. 2. To award £150 to the Ruperra Castle Preservation Trust, £50 from each of the ward budgets

46. Notice Boards

The Chair asked members to consider the purchase of a large notice board to be situated at the front of the Community Council Building. Although the Council already had a notice board, the Chair felt that as the Council wishes to organise more events and activities a larger one was needed to maximise advertising.

RESOLVED: 1. That a larger notice board would be purchased, 2. That more detailed costings would be reported back to Council at a future meeting, 3. That the existing notice board be donated to the Bedwas Workmen's Hall once the new board is in situ.

LAND & BUILDINGS COMMITTEE

47. Chair's Report

The Chair reported that the work required to prepare and seal the upstairs wall would be done free of charge and would be completed in time for the events scheduled for 10 June.

48. Meeting with Pat Martin at Bedwas Workmen's Hall

It was reported to members that this was a very positive meeting and that a meeting was now required between Members, Pat Martin and Hurley & Davies.

Following on from discussions that had been had with Pat Martin the following was,

Resolved: 1. That suitable handrails be installed at the Hall.

2. That an outside storage box be purchased for the defibrillator. 3. That work should be completed regarding security lighting as set out in an email received from Pat Martin on 18th May 2017. 4. That the Council's notice board would be donated to the Hall to be used to advertise their events. 5. That Councillor Lisa Phipps would contact the relevant persons to discuss the purchase of brown signs. 6. That a meeting be arranged with Pat Martin and Hurley & Davies. 7. That United Welsh Housing be contacted with regard to their obligation to rebuild the boundary wall. 8. The use of uplights would be discussed at some point in the future as work progressed at the Hall. 9. That a storage container be procured for storage purposes at the Hall. 10. The re-surfacing of the area to the side of the building would be discussed at some point in the future.

Credit was given to the superb work that the Hall Committee had undertaken which resulted in the BBC renting out space at the Hall for a number of months.

The Hall must continue to accommodate its regular users and to this end a large clean up of other rooms at the Hall was planned for 11 June and Members were asked to attend to lend a hand if available. Members were also asked to make every effort to attend the AGM on 11 July at 6.30pm.

PLANNING COMMITTEE

49. Application 17/0295/TPO 39 Dol-Y-Pandy, Bedwas – no objection

Application 17/0330/FULL 18 Tyn-Y-Waun, Machen – no objection

Application 17/0344/FULL 9 Summerfield Lane, Graig-y-rhacca – No objection

Application 17/0345/FULL The Coal Yard, Pandy Rd, Bedwas – No objection

Application 17/0343/NCC 1 Oak Lane Royal Oak, Machen– No objection

Application 17/0391/FULL 55 Glebe Street, Bedwas – no objection.

Application 17/0402/FULL 3 Clos Trefeddyg, Machen– no objection.

ENVIRONMENT & LEISURE COMMITTEE

50. Chair's Report

The Chair reported that further to the earlier discussion on the 2018 Centenary Event he was looking into the possibility of the peace garden including a Mural on the Wall. He would begin to look for funding sources and it was hoped that an opening ceremony could be held to unveil the garden and commemorate the centenary. A letter would need to be sent regarding the water pipes that crossed the Council car park.

51. Planned Events for 2017/18

The Chair reported that the Trethomas Bluebirds were holding a fundraising event at the weekend and he had donated a bottle of House of Commons whiskey to be raffled. BTM Band were holding a concert on 10 June. There would be a royal gala held by Bedwas Theatre Group later in June. Machen Show would take place on 1st July. Picnic in the Park would be held on 2 September.

The Chair planned on holding an Awards Ceremony for 2017/18 and was considering holding the event in February/March.

Following the success of the Newsletter and the response that it had received it was considered that an additional newsletter could be produced around September/ October as this could be used to publicise upcoming Christmas events and also include nomination forms for the Awards Evening.

Councillor Emma Davies offered to take the lead on the Alzheimer's Cup Cake Day Event and it was hoped that a cake stall could be set up outside the Co-Op in Bedwas to maximise passing custom.

51. Pantomime 2017

The Clerk reported that the Pantomime had been provisionally booked for 2 performances on 3rd December to be held at the Hall. Members were asked to consider the appropriate times of the performances, the price of the tickets and if a discount for a large booking would be offered. The Clerk suggested that the Council could purchase light up toys to be sold at the event.

Resolved: 1. That the Council approve the booking of the Pantomime as set out above. 2. That the performances be at 3pm and 6pm. 3. That all tickets would be £5. 4. That a 10% discount would be offered for booking of 10 or more tickets. 5. That the Clerk look into the purchase of light up toys for the event.

Meeting End 7.40pm

.....CHAIR OF COUNCIL