



Bedwas, Trethomas & Machen Community Council

Minutes of the meeting of FULL COUNCIL,
Council Offices, Newport Road, Bedwas
Thursday 7th November 2019 at 6.30pm

<u>Present</u>	<u>Apologies</u>
Jill Winslade	
Dave J Davies	
Daniel Llewellyn	
Amanda McConnell	
Chris Morgan (Chair)	
Lisa Phipps	
Elizabeth Aldworth	
Jan Walsh	
June Gale	
Derek Havard	
Phil Rosser	

Also Present: Marcia Jones (Clerk)
PC Menna Watkins
Andrea Soulsby - Caretaker Bedwas Workmen's Hall

408. All expected Councillors and Police were present by 6pm. Cllr Havard proposed that Standing Orders be suspended on this occasion to allow the meeting to start early. This was AGREED by all Councillors. Meeting started at 6.10pm

409. Insp Clifton advised that CSO Gibbs was going to provide an update and he was willing to answer questions that may arise

- i. Cllr Havard thanked the Police for their swift action following up the concerns raised regarding the former Tyn Y Pwll pub. This is appreciated by residents. CSO Gibbs outlined progress and ongoing actions.
- ii. There will be an operation in respect of off-road bikes in the next month. It was noted that calls logged to police do not reflect the issues experienced and a request was made to encourage the community to report all incidents to improve intelligence
- iii. On 6th November, a passing out ceremony took place at Graig Y Rhacca School for 17 Heddlu Bach (mini Police). The children are aged 8-11, years

A handwritten signature in black ink, appearing to be 'JMW' or similar, located in the bottom right corner of the page.

4-6. They will assist older people to lay wreaths on Remembrance Sunday and further intergenerational events are planned

Andrea Soulsby joined the meeting

- iv. 25th November is White Ribbon Day, to raise awareness of Domestic Violence. Police are intending to hold an event at the Castle Court Shopping Centre to mark this and welcome ideas and assistance.
- v. Fireworks. Councillors noted a higher level of concerns raised by the community this year and Insp Clifton advised this did not reflect the calls made to the police.
- vi. 'Cuppa with a Copper' at Bedwas High School on 23rd October was a success. It was proposed by Cllr McConnell that this extended to include the Community Council in future and Insp Clifton agreed. The next one is due to be held in February 2020. Date to be confirmed
- vii. Councillors queried if the police had experienced an increase in crime between midnight and 5.30am following the street lighting being switched off by CCBC. Insp Clifton informed that no increase had been seen but has impeded investigation of crimes.
- viii. CSO Gibbs advised that Bedwas High School and the Willows OAP complex are hoping to hold an intergenerational Christmas Afternoon Tea on 16th December. However, funding is required for the cost of ingredients. BTMCC AGREED to provide £150 for this purpose

The Chair thanked both officers and they left the meeting

FULL COUNCIL

410. Declarations of Interest.

NONE

411. Apologies for absence.

The apologies were Noted and Accepted

412. Residents Representations

NONE

413. Registration of Bedwas Workmen's Hall with Land Registry

It was proposed and AGREED to take this item first to allow Mrs Soulsby to report and leave. Following the Clerk and Caretaker attending a recent event hosted by the Coalfields Regeneration Trust, they have been looking into the documentation held by BTMCC to confirm ownership of Bedwas Workmen's Hall. Contact has been made with the Land Registry and the land is currently unregistered. It was AGREED that BTMCC should register the land. Scale fees apply based on property valuation. This is in the region of £900 if solicitors are not involved. Previous leases with CCBC were drawn up by Charles, Crookes & Jones and Murray Evans, Clinch & CO which have

now both merged into JCP Solicitors. They are to be contacted to ascertain if they know of the whereabouts of the original deeds, as this will ease the registration process. If deeds cannot be located consideration will be given to employing a solicitor to undertake the task of registration

ACTION: Clerk and Caretaker to pursue and report to Council in due course

414. Minutes of meeting 7th October 2019

One amendment - page 4; 403 vi – Cllr Morgan to be changed to Cllr Winslade
Agreed as an accurate record and to be signed by the Chair following amendment.

415. Matters Arising

- i. The Clerk confirmed that the September bank reconciliation was sent to councillors by email on 10/10/2019
- ii. The delayed grant to Dance Unity agreed in 2018-2019 has now been issued
- iii. Christmas tree lights. Cllr Rosser confirmed that he would check all solar lights in the next week. If new lights are required, the Clerk to be advised to purchase. Cllrs Rosser and Llewellyn will put up in Bedwas and Trethomas. Cllr McConnell to arrange in Machen.
- iv. Following an email to all councillors in the last week it was **AGRRED** to purchase at PA system up to the value of £250, in readiness for Remembrance Day. This can also be used at forthcoming events particularly at the Memorial Garden is likely to be used more in the future
- v. Heating in the Chamber. The Clerk advised that had not had the opportunity to investigate issue since last meeting and requested support from Councillors. Following discussion, it was **AGREED** the heating was satisfactory and no further action to be taken

416. Chairs Announcements

- i. The Chair thanked
 - Aneurin 'Crad' Jones, Mike Brown, Alan Pole and Ryan Pole for their assistance in moving the rock to the memorial garden
 - Cllr Winslade for arranging the Harvest loaves for schools in BTM
 - Cllr McConnell for producing the Newsletter. It was **AGREED** to approach the local paper girl to assist with delivery in Bedwas and Trethomas. Councillors will deliver in Machen
 - Wendy Lewis – for the hard work in arranging the successful Bedwas Arts Festival, which is hoped will be the first of many
- ii. Michael Dearden has offered to reframe and reorganise the display of photos of previous Chairs for a nominal fee
ACTION: Clerk to confirm amount to report to next council meeting for agreement
- iii. The Chair invited Cllr Llewellyn to outline the dedicated work to the community of Owen Roswell over the last 40 years. Mr Rosewell has recently passed, and

a minute's silence was held. It was AGREED a formal letter of recognition to be sent to the family

- iv. Cllr Aldworth highlighted that Mr Peter Goddard, a former councillor of BTM, had recently passed. A minute's silence was held. A condolence card to be sent to the family
- v. Chair advised that will contact Everson's in Ystrad Mynach to update boards in the Chamber

417. Community Infrastructure Levy (CIL)

Cllrs Walsh, Phipps and Rosser still need to meet. A report will be provided at the next Full Council meeting.

418. Clerk's report

- i. New website – Still on track for end of 2019 for new site
- ii. Councillors to submit proposals for expenditure for 2020-2021 to the Clerk by 17th November to be considered
ACTION; Councillors to submit information
- iii. Request to purchase 'The Clerks Manual 2019' AGREED. Plan to share cost between BTM CC and VAN CC, subject to Van CC approval
- iv. Councillor email accounts. The 'btmcc' accounts were set up to meet GDPR requirements. Councillors who have a 'caerphilly.gov' email account are having issues switching between the two. It was proposed that if a councillor has a 'caerphilly.gov' email account that this is also used for BTMCC business. GDPR regulations will be met and there will be a saving to BTMCC. All AGREED. Cllr McConnel noted her displeasure that all councillors had not yet gone paperless
- v. CCBC draft budget for 2020-2021 is out to consultation. The Cabinet will meet on 20th November to approve. It was AGREED that councillors are to scrutinise and send comments to Clerk to compile a response from BTMCC

419. Date of Next meeting

Thursday 5th December 2019 at 6.30pm. This will be a short meeting with the primary objective to agree a draft budget for 2020-2021

Finance Committee

420. Chair's Report

No Report

421. Payments since last meeting

NOTED and approved

422. Bank Reconciliation

NOTED and approved

423. Ward Project Expenditure

NOTED and approved

424. Christmas Lights 2020-201

Postponed to next meeting – still awaiting quotes

425. BTM CC Pull up Banner

The Clerk provided two quotes in addition to the original provided by Cllr McConnell. It was agreed to proceed with Tower Print. One in English & one in Welsh

ACTION: Cllr McConnell to take forward

426. Applications for Financial Assistance

- i. Bedwas Writers Circle. £100. AGREED from Bedwas grant allocation

Land & Buildings Committee

427. Chair's Report

Cllr McConnell provided a report. See Appendix 1

- i. Cllr Morgan provided an update on the Memorial Garden.
- ii. The window in the Chamber behind the Chair's seat is rotten and needs replacing. It was AGREED that Cllr Davies would obtain quotes with and without a stain glass with the BTM CC logo
ACTION: Cllr Davies to provide quotes to Council for agreement
- iii. Cllrs Morgan and Davies have volunteered to paint the rear exterior of the BTM CC offices. AGREED that Cllr Davies to return with quotes for materials/equipment required.
ACTION: Cllr Davies to provide quotes to Council for agreement
- iv. Cllr Havard awaiting a response from the Chair of BWH Management Committee to meet in respect of the Business Plan and letters of support
- v. It was AGREED that outside lighting at the Community Council offices needs to be repaired and additional lighting installed for security purposes
ACTION: Clerk to contact electricians to get quotes

Environment & Leisure Committee

428. Chair's Report

No Report

429. Bio-diversity duty of Community Council contained in the Environment (Wales) Act 2016.

The Clerk briefly outlined the responsibilities of the Community Council and the report that is required to be submitted by December 2019. This is to benchmark current provision and future progress. It is not meant to be onerous and to be proportionate in line with the size of the community council. It was AGREED to set up a small group to compile the response, consisting of Cllrs Aldworth and Walsh

430. Forthcoming Events

- i. Remembrance Day 10th November 2019
Cllr Davies advised that plans are in hand. All are invited to BTM CC offices after the services for refreshments. Cllr Phipps to purchase and a budget up to £100 AGREED.
- ii. 75th VE DAY – May Bank Holiday – Friday 8th May 2020
Communication has been received from One Voice Wales in conjunction with SSAFA requesting that community Councils consider holding events to mark this occasion. It was AGREED to support this, Initial proposals for a 1940's style tea party to be held at the BTM CC offices and Memorial Garden with the possibility of closing the street in front to lay tables etc. A task & finish group was agreed, consisting of Cllrs Morgan, Havard, McConnell, Winslade and Llewellyn
ACTION: group to report progress to next council meeting
- iii. Cllr McConnell reported on the success of the Halloween Panto and proposed that Wize Productions are booked to perform on 31st October 2020. This was AGREED
- iv. Cllr McConnell requested volunteers for the forthcoming Christmas Panto on Sunday 15th December
- v. The Chairs Christmas Concert will take place at 7pm on Tuesday 10th December at the BTM CC offices. The intention is to utilise the Memorial Garden (weather dependant). Cllr Morgan advised that set up will be during the day and support and assistance from Councillors would be welcome. The Chair will purchase selection boxes from the Chair's allowance for Santa to distribute on the night.

Planning Committee

431. Planning Applications

- i. Case Ref. 19/0822/NCC – no objection
- ii. Case Ref. 19/0833/FULL – no objection
- iii. Case Ref. 19/0839/FULL - no objection
- iv. Case Ref. 19/0780/RET – Concern regarding increased traffic on a busy road on brow of a hill to be noted with planning. It was also highlighted that this area appears to be used for caravan storage which was not agreed in the original planning consent and to be brought to attention of the planning department. Cllr Rosser to ACTION
- v. Case Ref. 19/0735/FULL
- iv. Case Ref. 19/0856/COU

Meeting Closed 8.40 pm

Signed
Chair of Council