



Bedwas, Trethomas & Machen Community Council

Minutes of the meeting of FULL COUNCIL,
Council Offices, Newport Road, Bedwas
Thursday 6th February 2020 at 6.30pm

Present	Apologies
Jill Winslade	Elizabeth Aldworth
Daniel Llewellyn	Phil Rosser
Amanda McConnell	David Davies
Chris Morgan (Chair)	June Gale
Lisa Phipps	
Derek Havard	
Jan Walsh	

Also Present: Marcia Jones (Clerk)
CO Lisa Gibbs - Gwent Police
Jack Tavinor – Visitor, Winscombe & Sandford PC

486. Police Matters

CO Gibbs reported that reports of crime in the BTM area are at an all time low which is pleasing. A couple of points to note;

- i. There have been issues between secondary pupils of different schools resulting in fighting in Caerphilly Town. Officers have increased their presence at key times. However, an incident occurred outside the Fisherman's Rest on 5th February which appears to be connected to this. Still under investigation
- ii. The results of the 'Your Voice' survey is currently being collated and the policing priorities for the area will be confirmed shortly.
- iii. Cllr Phipps noted that residents are still reporting many issues to her regarding off-road biking
- iv. Suspected drug dealing places within the area were highlighted. CO Gibbs request that if suspected, that in future this is reported immediately to the police who will action accordingly
- v. It was noted that following a review of proposed cuts by CCBC, the CCTV will remain in Graig Y Rhacca and this is welcomed

The Chair thanked CO Gibbs and she left the meeting

FULL COUNCIL

487. Declarations of Interest.

NONE

488. Apologies for absence.

The apologies were noted and accepted

489. Residents Representations

NONE

490. Minutes of meeting 9th January 2020

AGREED: The minutes of the meeting were accepted as a true record for signing by the Chair.

491. Matters Arising

- i. BT Phone Boxes. Cllr Phipps Contacted BT and has been advised that boxes are 'sold as seen' and there is no option to have an initial term to trial their benefits. No doors can be provided. The Council would be responsible for all security, maintenance and repairs and would need to consider insurance requirements. In view of the unknown costs and the impact this may have on budget it was AGREED not to progress
ACTION: Cllr Phipps to contact BT to confirm
- ii. Youth Representation. Cllr [MJ1] McConnell advised that there has been no interest in the post to date and has prepared a role description for circulation. Cllr Havard offered to speak to the High School and make a short presentation to the 6th form if this is acceptable to the Head. This was AGREED
ACTION: Cllr Havard to contact Bedwas high School

492. Chairs Announcements

NONE

493. Clerk's report

- i. New website. The existing website must be decommissioned by the end of March 2020 as it is currently on an unsupported platform which is a security risk to CCBC. Priority will be given to upload information that the Council has a legal and statutory obligation to publish. Additional information can be added in due course. Caerphilly Town Council site is now live, and it was suggested that Councillors review and familiarise themselves and prepare relevant information they wish to include and pass to the Clerk.
- ii. ID Cards. Council agreed that all members and staff should have ID cards in June 2017. This has not been actioned to date. Revised costs presented to Council for consideration. Preference is one sided bilingual cards at a cost of £73. It may be necessary for the cards to be double sided. This will cost £107. This was AGREED

ACTION: Clerk to order

- iii. **Business Cards.** It was AGREED that all councillors and the Clerk would have business cards

ACTION: Clerk to obtain quotes

494. Community Infrastructure Levy (CIL)

Following the verbal update by Cllr Walsh at the last meeting a report was circulated outlining the discussions to identify;

- General Principles for distribution of CIL money to BTM
- A procedure for managing and tracking CIL money within BTM
- A list of eligible capital projects for recommendation to Full Council

In addition, it was recommended that 2 proposals are taken forward immediately;

- New bench in the Children's cemetery in Bedwas
- Plant native flowers on grass verges through BTM

This was AGREED unanimously

ACTION; Cllr Phipps to Contact Lisa James. Principal Planner at CCBC to confirm eligibility of CIL expenditure on these items.

495. Employment Panel Update

No update. Next meeting scheduled to take place on 11th February.

496. Boundary Changes

Information has been circulated to members. Some concern at the change in boundary for county representation as Machen would no longer be aligned with Bedwas & Trethomas. This does not affect Community Council boundaries. Noted and no further action at this time

497. Date of Next meeting

5th March 2020 at 6.30pm

Finance Committee

498. Payments since last meeting

NOTED and approved

499. Bank Reconciliation

NOTED and approved

500. Purchase of Chrome books for BTM Primary Schools

Cllr McConnell advised members that the school budget cut proposed for 2020-2021 by CCBC had been rescinded and schools will be reimbursed the cuts made in 2019-2020. In light of this, it was proposed to not proceed with this motion. All AGREED

501. Ward Project Expenditure

NOTED and approved

Cllr Phipps proposed any underspend from this budget to be ring fenced to assist with the purchase of Christmas lights for 2020-2021. Cllr Havard noted his objection. However, this was AGREED.

502. Applications for Financial Assistance

- i. Machen Agricultural Show. Sponsorship request. AGREED Gold package at £85. Allocate to Machen ward budget.
- ii. Wales Air Ambulance Charity. Request for donation to assist with ongoing provision of service. £150 AGREED. £50 from each ward
- iii. Cllr Phipps raised that some Community Councils have a policy for financial assistance. It was AGREED that the Finance Committee will draft a document for presentation at a future Council meeting
ACTION: Finance Committee to take forward

Environment & Leisure Committee

503. Bio-diversity duty of Community Council contained in the Environment (Wales) Act 2016.

A re-drafted report was submitted for consideration. It is a working document and additional information will be included in due course. It was AGREED to publish.

ACTION: Clerk to publish to BTMCC website

504. To consider the future use of fireworks

Cllr Winslade outlined the report and proposals. Following discussion, it was AGREED that;

- i. Bedwas Trethomas & Machen BTMCC will not use fireworks that exceed 70 decibels in any display.
- ii. That members of BTMCC will not use fireworks personally that exceed 70 decibels.
- iii. BTMCC request CCBC omit fireworks that exceed 70 decibels from their displays in future
- iv. BTMCC request Caerphilly Town Council omit fireworks that exceed 70 decibels from their displays in future.
- v. If Caerphilly Town Council wish to use fireworks that exceed 70 decibels, BTM CC will reconsider future financial support from 2021 onwards

ACTION: Clerk to write letters

505. Handrail at Machen Memorial

Cllr Havard advised that he is awaiting a response from CCBC and will bring back to Council in due course. Cllr McConnell requested that the issue of painting the railings is taken forward with CCBC at the same time as this has been ongoing for two years.

ACTION: Cllr Havard to take forward and update Council accordingly

506. Forthcoming Events

- i. Cllr Phipps advised that a date for a dog show at the Bedwas Riverside Walk has been agreed for Saturday 25th July. It will be coordinated with the help of the countryside warden for CCBC and Hope Dog Rescue. It was AGREED in principle that the incoming chair for 2020-2021 will sponsor an award.
- ii. A quote for flags had been provided and purchase agreed a couple of years ago. However, this was not done, and it was AGREED that Cllr McConnell will request a revised quote and return to Council with this figure for approval
ACTION: Cllr McConnell to obtain quote for flags and report at next meeting

Planning Committee

507. Changes to Planning Fees

Cllr Rosser, Chair of the planning Committee, was due to present this report. As unable to attend this was deferred to next meeting

ACTION: to be included on Agenda for March 2020

508. Planning Applications

- i. Case Ref. 19/1020/FULL - No Objection
- ii. Case Ref. 19/0944/FULL - No Objection
- iii. Case Ref. 20/0021/COU - No Objection

Land & Buildings Committee

509. Chair's Report

Please see attached^[MU2]

BTM OFFICE

- i. Quotes for windows in Chamber. Still only one received to date. As Cllr Davies was not at the meeting to update members, this was deferred to the next meeting
- ii. Hallway tile repair. Three quotes obtained. One substantially lower than the other two. However unable to trace reviews for this company. Therefore, it was AGREED to proceed with the second lowest quote of £600
ACTION: Clerk to contact and arrange
- iii. Floor plans for BTM Office. In order to apply for 'Change of Use' Beauty Within require floors plans of the building. No plans have been traced to date. A quote was obtained from Brinson's to carry out this. They were unable to offer this service. Contact made with Hurley & Davies. Quote of £869 plus VAT received. Cllr Phipps advised that an acquaintance will be able to visit the office next week to draw up a basic plan and it is anticipated this will be suitable
ACTION: Cllr Phipps to liaise and arrange

BEDWAS WORKMENS HALL

- iv. Open market valuation of Bedwas Workmen's Hall. This is required to calculate the fee payable to the land registry to register the building as previously agreed.

Quote from Brinson's received. £500 for an RICS red book valuation. £250 for a basic letter with valuation advice. It was AGREED to proceed with the latter

ACTION: Clerk to arrange

- v. Revised documentation received from Hurley & Davies. It was proposed and AGREED that the Restoration Committee meet to review prior to the planned workshop with the BWH Management Committee and interested parties.

ACTION: Cllr McConnell to coordinate

MEMORIAL GARDEN

- vi. Cllr Morgan advise that the gates are due to be installed imminently
- vii. A graffiti artist has been commissioned to undertake this in April. Prior to this, volunteers will be required to paint the walls with white masonry paint

ACTION: Cllr Morgan to coordinate

Meeting Closed 7.46 pm

Signed
Cllr C Morgan
Chair of Council

